MEETING MINUTES - Equipo Academy Governing Body

Equipo Academy Governing Body
Regular Meeting Minutes

Equipo Academy
4131 E Bonanza Rd
Las Vegas, NV 89110

Members of the Governing Body may participate in the meeting in person or via video conferencing. Members of the public are invited to attend. All reasonable efforts will be made for members of the public who are disabled and require special accommodations or assistance at the meeting. Please call Estella Spaine at 702-907-0432 at least two business days in advance so that arrangements can be made.

Requests for copies of meeting agendas and/or supporting materials should be made to Estella Spaine at 702-907-0432 or in person at the Equipo Academy campus at 4131 E Bonanza Rd, Las Vegas, NV 89110, during normal business hours 8:00 a.m. to 3:00 p.m.

Public notice is posted in compliance with the Nevada Open Meeting Law. See attachment for locations.

Meeting

Meeting Date:	Monday, August 3, 2026
Start Time:	6:05 PM
End Time:	7:15 PM
Location:	Equipo Academy
Purpose:	Regular scheduled meeting

Chair Lorrie Bamford - Present
Vice Chair Joe Perez - Present
Secretary Monica Branzuel - Present
Treasurer Maria Santiago - Absent

Members:
Raymond Gonzalez - Present
Abby Habighorst - Present
Vivian Perdomo - Present
Jessica Recarey - Present

Agenda

1. Opening Items
   1.A. Call to Order at 6:05PM
   1.B. Roll Call - 6:05PM
   1.C. Approval of the Minutes from the June 15, 2026 board meeting (for possible action)
   Moved: Raymond Gonzalez
   Seconded: Monica Branzuel
   Status: Motion carried.
   Vote: All in favor, minutes approved.

   1.D. Approval of the Minutes from the July 20, 2026 governance committee meeting (for possible action)
   Moved: Raymond Gonzalez
   Seconded: Vivian Perdomo
   Status: Motion carried.
   Vote: All in favor, minutes approved.

   1.F. Adoption of the Agenda for the August 3, 2026 board meeting (for possible action)
   Moved: Joe Perez
   Seconded: Jessica Recarey
   Status: Motion carried.
   Vote: All in favor, minutes approved.

2. Public Comment
   The Board recognized Ben Salkowe for public comment. Mr. Salkowe noted that the organization may be out of compliance due to the late posting of the meeting details. Chair Lorrie Bamford requested clarification regarding the circumstances that led to the potential noncompliance and stated that the matter would be referred to legal counsel for review to ensure the organization remains in good standing.

3. Consent Agenda
   3.A. Approval of Full Consent Agenda Items B-D (for possible action)

   Moved: Joe Perez

   Seconded: Vivian Recarey

   Status: Motion carried.

   Vote: All in favor, agenda approved.

   3.B. Parent Student Handbook
   3.C. Test Security Plan
   3.D. Approval of Insurance

   No memorandum was available for public viewing, and hard copies of all materials were provided prior to the meeting for review. All documents were reviewed by the Board, and a motion to approve was duly adopted.

4. Academic Reports and Presentations
   4.A. Principal's Beginning-of-Year Report (for discussion, 10 minutes)

   Objective: Principal Emily Bassier will share available academic data from the 2025-2026 school year as well as academic goals and priorities for the 2026-2027 school year.

   No Academic Committee meeting took place this month. Instead, Emily Bassier presented the monthly update at the Board level. Math proficiency has increased, and Equipo has established a goal of achieving a 25% proficiency rate in the new year. English proficiency has declined slightly; therefore, Equippo has set a target of an 8% increase in English proficiency for the upcoming year.

5. Financial Items

5.A.Updated Budget with Final Salary Amounts and Curriculum Costs (for discussion and possible action, 10 minutes)
Objective: Equipo staff will present updated salary amounts based on summer offers, and ask for the board's approval of a final contract for the Reveal Math Curriculum.

Discussed the updated budget, including the final salary totals. The Board also reviewed the budget variance resulting from the proposed increase in the Math Curriculum Software cost from the original quoted amount to the final total. A motion was made to approve the new quote from Reveal Math.

Moved: Joe Perez

Seconded: Monica Branzuel

Status: Motion carried.

Vote: All in favor, budget changes approved.

5.B. Financial Policies and Procedures (for discussion and possible action, 15 minutes)
Objective: The board will review key board responsibilities for fiscal oversight from Equipo's Financial Policies and Procedures Manual and approve amendments to those policies.

Emily Bassier provided copies of the Financial Policies and Procedures Manual for the Board's review and approval of the proposed amendments. The manual was also provided to the newly appointed Board members to familiarize them with their responsibilities regarding fiscal oversight of Equipo.

Moved: Jessica Recarey

Seconded: Joe Perez

Status: Motion carried.

Vote: All in favor, policies and procedure amendments approved..

6. Governance Items

6.A. Process for Interviewing New Board Members (for discussion and possible action, 10 minutes)

Objective: The Governance Committee will review the process for selecting new board members and propose including an application as part of that process.

The Governance Committee has reviewed the new board member selection process and recommends adding an application to gather background information, key characteristics, potential contributions, and the applicant's interest in serving on the Equippo Board. Applications will be sent upon request via email from the board chair.

Moved: Raymond Gonzalez

Seconded: Joe Perez

Status: Motion Carried.

Vote: All in favor, new application and process approved.

6.B. Nominations and Appointments of New Board Members (for discussion and possible action, 15 minutes)
Objective: The Governance Committee will nominate and appoint new board members, Cara Fergiels and Brandon Avendano, and assign new board members to committees.

The first nominee, Cara Fergiels, is a former Equippo teacher with more than a decade of experience in education. She is enthusiastic about the opportunity to contribute to Equippo in this new capacity. Member Raymond Gonzalez moved to appoint Cara Fergiels to the board.

Moved: Raymond Gonzalez
Seconded: Jessica Recarey

Status: Motion Carried.

Vote: All in favor, new board member Cara Fergiels appointed.

The second nominee, Brandon Avendano, is a former Equippo alumnus who has firsthand experience with the benefits Equippo provides to families and students. He also brings a strong financial background and valuable professional expertise to the Board. Member Gonzalez moved to appoint Brandon Avendano to the Board.

Moved: Raymond Gonzalez.

Seconded: Vivian Perdomo

Status: Motion Carried.

Vote: All in favor, new board member Brandon Avendano appointed.

6.C. Upcoming Board Meetings, Committee Meetings, and Opportunities to Visit Campus (for discussion, 10 minutes)
Objective: The board will review upcoming meetings.

The board has reviewed the upcoming Board and Committee meetings and the committee assignments listed below:

- ***Governance Committee:*** *Raymond Gonzalez, Vivian Perdomo, and Lorie Bamford*
- ***Academic Committee:*** *Jessica Recarey and Cara Fergiels*
- ***Finance Committee:*** *Monica Branzuel, Maria Santiago, Joe Perez, and Brandon Avendano*

Emily will also be sending invitations with opportunities to visit the campus, open house is next week and Latinx Heritage Festival is September 24, 2026.

7. Public Comment
Public comment is limited to two minutes per person, and no action or discussion will be allowed.

No public comment at this time.

8. Adjournment (for possible action) at 7:15PM
Moved: Joe Perez

Seconded: Raymond Gonzalez

Status: Motion Carried.

Vote: All in favor, meeting adjourned.